

STATE OF WISCONSIN
DEPARTMENT OF HEALTH AND FAMILY SERVICES
DIVISION OF MANAGEMENT AND TECHNOLOGY
BUREAU OF FISCAL SERVICES

RECONCILIATION BULLETIN

TOPIC: Year-End Reconciliation Bulletin 06-04	ISSUE DATE: 5/15/06
TITLE: DOA General Services Billings -- Infotech and BIS Billings	REVISION DATE:
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PROCEDURES

Any general services, Infotech, and BIS bills processed after June 29, 2006, will be SFY 2007 transactions. This means, the last bills that will be paid against SFY 06 funds will be for May services.

The May BIS bill will include both May and June infrastructure charges.

No encumbrances will be put in the accounting system for the June 2006 bills.

Requests to establish encumbrances for June general services, Infotech and/or BIS billings should be discussed with Jean Gevelinger. In general this will only be done when a program is being ended. Funds encumbered and carried forward are in effect to close down the program.

CONTACT PERSON

For questions, contact Jean Gevelinger at (608) 266-0594.